

**Santa Barbara City College
College Planning Council
Tuesday, December 15, 2009
3:00 pm – 4:30 pm
A218C
Minutes**

PRESENT: A. Serban (Chair), O. Arellano, L. Auchincloss, P. Bishop, J. Friedlander,
T. Garey, A. Garfinkel, M. Guillen, K. Monda, C. Salazar, J. Sullivan

ABSENT: I. Alarcon, S. Ehrlich, K. Molloy, D. Nevins, N. Ridgell

GUESTS: K. McLellan, J. Meyer, K. O'Connor, B. Partee, A. Scharper, M. Spaventa, L. Stark

Superintendent/President Serban called the meeting to order.

Information Items

1. Approval of Minutes from the November 24, 2009 and December 1, 2009 CPC Meetings (attachments)

M/S/C [Bishop/Garey] to approve the minutes of the November 24, 2009 and December 1, 2009 CPC meetings with the corrections noted by CSEA Consultation Group Member C. Salazar. All in favor.

Information Items

2. Congratulations to Partnership for Student Success for Receiving the Academic Senate for California Community Colleges Exemplary Program Award: "Creating a Bridge to Transfer and Career."
 - a. Superintendent/President Serban congratulated those involved with the Partnership for Student Success for this award. There was further discussion regarding the award.
3. Schedule of CPC Meetings for Spring 2010 (attachment)
 - a. Superintendent/President Serban reported that since she will be chairing the Accreditation Visit to Mira Costa College during the first week of March, the CPC on March 2nd needs to be re-scheduled. She asked if the new date for a March CPC of March 23rd worked for everyone. This date works for the group.
4. Credit Spring 2010 Registration Status
 - a. Executive VP J. Friedlander reported that credit headcount is up 9.8% this spring versus last spring. Friedlander reported that the cut-backs of sections had an effect on the

number of Out-of-State Students and International students. Questions were answered and there was further discussion.

5. Non-credit Winter 2010 Registration Status

- a. VP Arellano reported on the latest registration for the Continuing Education Winter 2010 classes which start January 19th. In order to alleviate registration issues for signing up for the winter classes, the registration was staggered over a period of four days. Arellano stated that this helped, although there was some human error as well as technical errors. In order to reduce FTES as required because of the state budget cut, the spring 2010 classes will be take place over a 7 week period as opposed to the 8 week period last year.

6. Accreditation Related

- a. Status of call for individuals interested in serving in accreditation teams. Superintendent/President Serban reported that the call to serve on accreditation teams that usually comes from ACCJC in November will come in January or February 2010. Serban wanted to encourage members of CPC to apply to serve on accreditation teams.
- b. Integrated planning.
 - i. Superintendent/President Serban asked that the members read this article published in the latest ACCJC Newsletter and asked for suggestions related to the information from the ACCJC News. There were a few suggestions and discussion regarding the Integrated Planning to implement College Quality Improvement.
- c. Program review and institutional quality.
 - i. Superintendent/President Serban stated that she wanted each member to have this information published by ACCJC reminding them that next spring the development of the next three-year college plan will begin.

Superintendent/President Serban handed out the Santa Barbara City College & the Foundation for SBCC 2008 – 2009 Annual Report. Serban reported that this annual report is in a new format. This year the college took over the preparation of the report and contributed to funding the combined annual report which also includes reports from the Foundation for SBCC.

Discussion Items

7. MESA Program Progress Report (handout)

- a. Dean Spaventa discussed the history and progress of the MESA Program that started in the spring of 2007. Spaventa's report included information about the numbers of new students, the changes in funding, the ethnic breakdown, the top majors and the top local five high schools where the students are from. This report showed that the program is moving forward successfully. Spaventa stated that now the program is established, it is expected that 90% of the current MESA students will transfer with mathematics, science or engineering majors. There were further questions and discussion on the program. Superintendent/President Serban pointed out that CPC needs to discuss the program funding for 2011 – 12 for the MESA Program because the same level of funding from the Foundation may not be available.

8. Continued Discussion of Funding for Categorical Programs 2010-11 and Beyond – Andreea Serban, Jack Friedlander, Joe Sullivan
 - a. Core services to be maintained and maintenance levels (please bring the categorical program handouts provided at the Nov 24 CPC meeting). This was not discussed at this meeting.
 - b. Revised request for funding for 2010-11 for Credit Matriculation (handout)
 - i. Dean K. McLellan provided a revised Credit Matriculation Proposed Budget for 2010 – 11 requesting a smaller amount of funding from the general fund than as presented at the 11/24/09 CPC meeting. McLellan talked about the three major areas of reductions and funding adjustments totaling around \$101,000. There was further discussion mostly about the effect of cutting the two day new students and parents orientations.

9. Considerations for Budget Development for 2010-11
 - a. Requests for general fund supports and impact on reserves (handout)
 - i. Superintendent/President Serban stated that the reserves need to be higher than the 5% required by the state in order to keep our college in a healthy financial state. There was further discussion and when asked what that amount is, Serban stated that it is the 5% plus the TLU liability plus \$10 million totaling \$17 million.

 - b. Routine and non-routine equipment inventory and funding.
 - c. Timeline for review and ranking of resource requests identified in program reviews.
 - i. Superintendent/President Serban stated that amounts for all requests need to be in at this point in order to be ranked in February and March.
 - d. Timeline for budget development (attachment).

Superintendent/President Serban thanked everyone for their hard work and adjourned the meeting.

Next meeting: Tuesday, January 26, 3:00-4:30pm, A218C